

Date: September 6, 2023

Subject: Pump n Pantry updated COVID protocol.

As the number of reported cases of COVID and Seasonal Flu are increasing Pump n Pantry is updating their guidelines.

1. **IF YOU ARE SICK STAY HOME.**
2. If you have COVID or Flu symptoms ie; fever, headache, stuffiness or cough you should stay home.
3. **IF YOU TEST POSITIVE for COVID,** inform your manager as soon as possible. Stay home until you are symptom free.